

## **Lynchburg Electoral Board Meeting**

**September 28, 2021**

**Meeting Held GLTC Conference Room  
800 Kemper Street**

### **Members present:**

David B. Neumeyer, Chair  
Carolyn Sherayko, Vice Chair

### **Others present:**

Christine Gibbons, General Registrar  
Aimee Mayer, Assistant Registrar  
James Finney, CISA  
Jeffrey Rosner, Lynchburg City Democratic Party Authorized Representative

### **Call to Order**

The meeting was called to order by Mr. Neumeyer at 9:11 a.m.

John Cobbs, Secretary, is absent from the meeting due to a doctor's appointment.

The meeting for today was organized to allow James Finney, Supervisory Protective Security Advisor, Region III Cybersecurity and Infrastructure Security Agency U.S. Department of Homeland Security to discuss cybersecurity and physical needs for the City of Lynchburg's Office of the Registrar. David Neumeyer, Chair, asked to see the credentials of James Finney. James Finney obliged him and showed his credentials. James Finney began by explaining how he can assist the office with cybersecurity and physical safety needs of elections for the city. David Neumeyer, Chair asked James Finney if he felt the discussion ahead would constitute the need to exit a public meeting and enter into an Executive Session. James Finney agreed to the affirmative as the discussion would include vulnerabilities of both cybersecurity and physical security of the office and the public should not have this knowledge. The electoral board agreed to move into an executive session.

Before moving into an executive session citizens present were asked if they had any comments.

### **Citizen Comments**

Jeff Rosner asked if there are cybersecurity resources for the general public. James Finney indicated that there are best practices fact sheets. However, the fact sheets are not created towards addressing individual citizens cybersecurity needs, mainly for small business, but the

information could be helpful for individual citizens. All fact sheets are on the Homeland Security webpages.

Mrs. Sherayko made a motion to enter Executive Session under Code of Virginia 2.2-3711 to discuss computer and information technology security compliance standards and physical security of elections. The motion was seconded by Mr. Neumeyer and approved unanimously.

Members present:	David Neumeyer	yes
	Carolyn Sherayko	yes

At 12:20 p.m. Mrs. Sherayko made a motion to exit Executive Session and Mr. Neumeyer seconded. The motion was approved unanimously.

Members present:	David Neumeyer	yes
	Carolyn Sherayko	yes

#### **Certification of Executive Session**

Pursuant to an affirmative recorded vote and in accordance with the Virginia Freedom of Information Act, and because Virginia Code 2.2-3711 requires the Board to certify that such Executive Session was conducted in uniformity with Virginia Law, the Board certified by vote call that, to the best of each member's knowledge only computer and information technology security and physical security of elections was discussed in Executive Session.

Certify by Motion	David Neumeyer	yes
	Carolyn Sherayko	yes

Motion approved unanimously.

There being no further business, Mr. Neumeyer adjourned the meeting at 12:22 p.m.

**Next meeting Date:** October 7, 2021

#### **Adjournment**

Respectfully submitted,

John W. Cobbs, Secretary  
Electoral Board  
City of Lynchburg